

**Epping West Public School**  
Creative Successful Learners

# **Bring Your Own Device**

## 2020 Parent Handbook



# Epping West

## Bring Your Own Device

### Parent Handbook

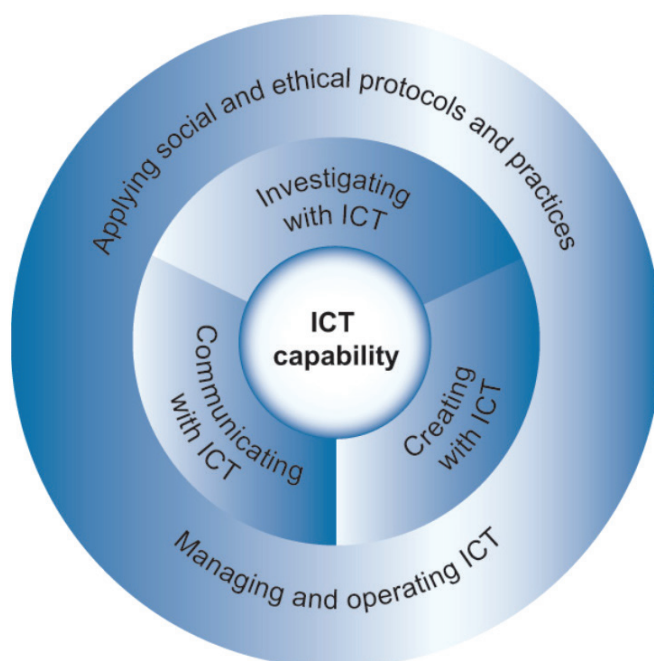
Epping West Public School is committed to providing innovative and flexible learning experiences that are driven by purposeful integration and use of technology. The school is focused on preparing students for success by providing them with the skills, knowledge and values necessary to step into the world that awaits them, to become life long learners and be prepared to participate responsibly and successfully in a global society.

## Curriculum

The Australian Curriculum explicitly addresses the need for students to meaningfully engage with technology to access, create and communicate information and ideas, solve problems and work collaboratively in all learning areas at the school, and in their lives beyond Epping West.

## ICT Capability

ICT capability supports and enhances students learning across all areas of the curriculum. Students develop and apply ICT knowledge, skills and appropriate social and ethical protocols and practices to investigate, create, communicate as well as developing their ability to manage and operate ICT to meet their learning needs.



## eLearning Commitment

As technology emerges, Epping West PS recognises the need to further prepare our teachers, students and the learning community. This involves providing opportunities for teachers, students and parents to develop the skills knowledge and values necessary when working in a digital world.

## BYOD Introduction

Bring Your Own Device or BYOD is the educational approach allowing students to bring personally owned technology devices to the school to enhance their learning experiences and educational use of technology.

The implementation of BYOD programs varies across the education landscape but they share a common purpose in working to:

- Improve student learning and academic achievement
- Facilitate a differentiated, problem-based learning environment demanding higher-order thinking skills,
- Faster more collaborative, inquiry-based learning,
- Provide timely, more equitable access to a broader range of digital educational resources.





## Which devices are accepted?

Apple iPads are the devices accepted at EWPS. iPad Requirements:

- iPad 6th generation or later
- iPad Air 2 or later
- iPad Pro (11 inch only)

We recommend devices of 32Gb or more. With 32Gb devices you need to ensure your child is cleaning out their photos and videos to avoid storing large files.

***Android/ Windows based tablets will not be included in our acceptable device list.***



iPads can be purchased at an educational discount through **JB HiFi Epping West BYOD portal**. The customised BYOD portal provides a simple step-by-step system that allows you to purchase your devices, accessories, extended warranty and insurance all from the one place.



## Internet Access

Students access Wi-Fi while at school. The internet access is protected by the Department of Education to restrict student access to approved sites only. Internet will be set up within the first few weeks of bringing your iPad to school.

At times, Internet access may be unavailable due to school outages. We endeavour to have access restored as soon as possible. Please contact your class teacher if the problem is ongoing so it can be referred to our technicians.

# Accessories

**Cases:** Compulsory (**MUST** be labeled with name and class)

Different cases will meet different purposes and ultimately this is a parental decision. It is highly important that the case protects the corners of the device. Keep in mind that they will be carried in school bags each day so a sturdy, hard wearing case is recommended.

Ideally, the cover you choose for your child's iPad will:

- Wake the iPad when opened, and sleep it when closed (Smart Cover)
- Fold to stand offering multiple user angles
- Offer scratch protection for the iPad screen

**Headphones:** Compulsory

**Stylus:** Optional

**External Keyboard:** Optional

## General Guidelines

### Apps

An App list will be sent home in the first week of 2020. It is the students responsibility to have the required Apps downloaded on their device. We endeavour to use predominantly free Apps and keep the paid Apps to a minimum each year. At the beginning of a new year we will update the App list to include new and improved applications.

### Apple ID for students

The best way to download Apps onto your child's iPad is to set up **Family Sharing** and create an Apple ID for your child. Visit the following link to see a step by step guide:

<https://support.apple.com/en-au/HT201084>

All Apps on the list **MUST** be installed and updated regularly at home.

### Travel

For safety and security reasons, **students are not to use their devices while in transit to and from school**. Once students arrive at school, it is an expectation that the device will be placed in their classroom and remain there for the day.

## Before and After School Care

If your child attends before and after school care, iPads should remain in students school bags. Written parent permission is needed before students can use under OOSH teacher supervision.

## IOS Updates

It is a school expectation that students regularly update both software and Apps at home. This can be done via the 'Settings'.

## Battery Charging

iPads must be fully charged for each school day. The iPad should only be charged with the Apple power charger provided. A fully charged iPad is essential for your child to engage in learning activities for the day.



## **FAQs: Using devices at school**

### ***When will the students start bringing their iPads to school in Term 1?***

Students will be required to bring their iPads from the beginning of week 3.

### ***Will the students still use books to do their work?***

Yes, the students will still use books every day- the iPad is viewed as another tool to enhance learning.

### ***How do students use the devices at school?***

Students use their devices in many different ways at school. The focus is on creating content based on their learning throughout the school term.

Different grades complete different learning tasks, but some include:

- Digital presentations about topics being studied
- Creating animations/digital stories
- Coding
- Creating soundtracks to match visual texts
- Demonstrating mathematical knowledge
- Conducting research

### ***How much time is spent on their iPad each day in class?***

The time spent on the iPad will vary, depending on how the teacher & student decide to use the device to support their learning. This time is managed and iPads are used when they can enhance and transform the learning experience of students.

Some days students may be working on tasks that require longer amounts of time. However, this is balanced across the week by classroom teachers.

### ***What happens if a student forgets to bring their iPad to school?***

If a student forgets to bring their iPad to school then they will have to complete their work using other tools of learning. If this occurs more than once, parents will be notified. Please do not bring it to the Office on your child's behalf.



### ***What happens if a student brings their iPad to school not charged?***

It is a requirement that each student charges their iPad each night and brings it to school charged. NO charging of iPads is permitted at school.

### ***Are the students allowed to use their iPads at recess and lunch?***

Students are only to use their iPads as and when their teacher stipulates. Students will only be allowed to use their iPads during class time. They may take it to their RFF lessons and are not permitted to use their iPads on their journey to and from school.



### ***What does my child do if their iPad has been lost, stolen or damaged at school?***

If the iPad is lost, stolen or damaged at school, the student must report it to their teacher immediately. The teacher will communicate directly with the parents, keeping in mind that the school bears no responsibility for lost, stolen or damaged iPads.



### ***How does the class teacher deal with minor classroom iPad issues?***

During class time, teachers monitor student iPad use. If they break class rules (e.g. changing Settings in class), the teacher will award students a strike. After 3 incidents the child is referred to their Stage Assistant Principal and may lose iPad privileges.

### ***What happens if my child breaks the school rules whilst using their iPad at school or has 3 minor incidents recorded?***

The class teacher, Stage Assistant Principal or Deputy Principal will make contact directly with the family when there has been a breach of the Department's Safe Usage Policy which students and families sign at the beginning of each year.

As part of the 'iPad User Agreement' students and parents will have a clear outline of our school policy in regard to the misuse of their device or use of inappropriate Apps. Any App NOT on our school app list is not allowed to be used on school grounds.

### ***My child is going on an excursion or attending a school carnival, do they need their iPad?***

When we have special school events (ie. Carnivals, excursions etc.), class teachers will notify children and parents if the device is needed or if it is to be left at home for the day.



## Further information for families

<https://www.esafety.gov.au/>



<http://www.schoolatoz.nsw.edu.au/>



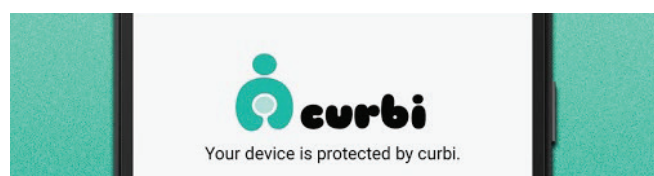
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